

DECLARATION OF ACHIEVEMENT (IF ANY) NTSE / OLYMPIAD / KVPY / OTHER ACADEMIC AWARD

RULES & REGULATIONS

1. Parents/ Guardians can enquire about the performance of their ward at any time during the course.
2. Students and Parents/ Guardians will be solely responsible for student's absenteeism from the classes.
3. We reserve the right to admission to a student without giving any reason.
4. Any change in timing and schedule will be acceptable to students and parents/ guardians.
5. The institute will not be responsible for any damage or loss of vehicle.
6. In case of return of cheque, student will be charged INR 200.
7. In matters not covered in above rules and regulations, the decision of FIRSTRANK EDUCATION Directors shall be final and binding to students and Parents/ Guardians.
8. All disputes are subject to Ahmedabad Jurisdiction only.

FEE REFUND POLICIES

In case, once admitted and then a student wants to discontinue any of the courses due to any reason whatsoever, the refund of fee will be made as per under mentioned rules & regulations :

1. Enrollments fees will not be refunded in any case
2. Once the regular classes are started, the amount of refund will be calculated according to the following rules.
 - *In first week of commencement of classes, 90% fee refund is applicable.
 - *In Second week of commencement of classes, 75% fee refund is applicable.
 - *In Third week of commencement of classes, 50% fee refund is applicable.
 - *In fourth week of commencement of classes, 25% fee refund is applicable.
 - *After 4 weeks, there is no refund of fee under any circumstances.

Note :

1. Number of weeks for the calculation of fee refund amount will be calculated from the date of commencement of regular classes till the date on which refund of fee is applied for.
2. The date of commencement of classes will be considered as mentioned in the Academic Calendar and not from the date on which the student joins the institute/ attends the classes or deposits the fee.
3. The latecomers will also be treated for refund from the commencement of classes as mentioned in the Academic Calendar and not from the date on which the student joins the institute/attends the classes or deposits the fee.
4. The student/parents should understand that fee refund is a part of institute's policy and we follow the refund rules & regulations as mentioned above are followed in letter & spirit. However, if the request of refund is submitted (in written with required documents) after the 'refund dates' are over, Institute may not entertain it. Moreover, refund requests made verbally/orally or through telephone/e-mail/fax shall also not be entertained.

Date:

Signature of the Parent/ Guardian

DECLARATION BY THE STUDENT

1. I declare that I have read the rules and regulations in the prospectus and the form as mentioned above and fully understood the contents thereby agree to abide by them.
2. I am seeking admission in my own interest.
3. I declare that all the information furnished in application form is correct to the best of my knowledge. I understand that in the event of any information found to be incorrect or false, my admission may be cancelled without refund of fee.
4. I agree to abide by all policies, rules and regulations of the institute as amended from time to time.
5. In all matters, the decision of FIRSTRANK EDUCATION directors will be final.

Date:

Signature of the Student